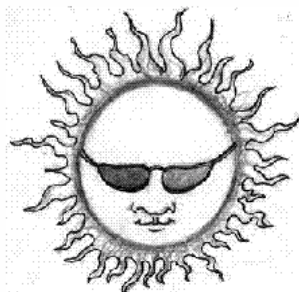


WRITE EMAIL :-) GET EMAIL

Emailing and getting email can make writing fun.

SEND	REPLY	REPLY ALL	FORWARD
To:	<input type="text" value="YOU"/>		
From:	<input type="text" value="hip.hip.hooray@verizon.net"/>		
Subject:	<input type="text" value="emailing is fun"/>		
<p>Dear You, You can write emails and <u>get answers back</u> if you write to: hip.hip.hooray@verizon.net Look at the next page if you need ideas on what to write about. We promise we'll answer you!</p>			



WRITE EMAIL :-) GET EMAIL

16 THINGS YOU MIGHT WANT TO WRITE IN AN EMAIL:

1. Introduce yourself, tell a little about yourself.
2. Ask questions about the other person.
3. Write a poem, or a silly story.
4. Write some rap. Show off your rap skills.
5. Write your opinion about something.
6. Write about something you do a lot (play sports, play imagination games, talk to friends, eat, listen to music, watch tv, play video games).
7. Forward something off the internet that interested you... add why you liked it.
8. Send clean jokes.
9. Write about someone you love, a family member, a friend, a pet.
10. Write a fake news-story.
11. Play with **emoticons** (see next page).
12. Write about something that made you sad, or happy, or scared, or proud.
13. Make stuff up about yourself ... (you are so strong you can balance a hippo on your pinkie finger).
14. Ask questions about things you wonder about.
- 15. If you are still having a hard time getting started, just write "Hi, how are you", and send that. Maybe our answer will help get the email conversation going.**

SEND



EMOTICONS

...also called "smileys", you use them in email and other computer writing to let people know how you are feeling. **(You can make up your own, too.)**

: -)	happy	(:: [] ::)	bandaid
; -)	winking	< : 3) ~	mouse
: - /	whatever	@ (* 0 *) @	koala bear
8 -)	wearing sunglasses	: - {)	with a mustache
: ' - (boo hooo	: - P	sticking tonue out
: - O	uh-oh	O : -)	angel
[: -]	robot	: - D	ha ha ha

WRITE SNAIL MAIL



GET SNAIL MAIL

It is also fun to send and get real letters, delivered by a real mailman. (Since you don't get real letters as fast as you get email, some people call this kind of mail "snail mail"). Snail mail has been around for a long, long time so there are more rules about snail mail (though you can break these rules without getting into trouble).

There are two basic kinds of letters: **FORMAL AND PERSONAL.**

Formal letters are written to strangers or acquaintances and ask for or provide information.

Personal letters are written to friends or relatives.

All letters have five basic parts:

FORMAL

123 My Street
Philadelphia, Pa. 19000
May 23, 2005

President George W. Bush
White House
1600 Pennsylvania Ave NW
Washington, D.C. 20500

Dear President Bush:

I have an opinion about...

Sincerely,
Stu Dent
Stu Dent

1. Heading

- ✓ Date
- ✓ Your address
- ✓ In a formal letter, the name and address of the person to whom you are writing

2. Greeting

- ✓ Usually "Dear"
- The greeting is capitalized.
- Put a comma (,) at the end of the greeting in a personal letter, a colon (:) in a formal letter.

3. Body

- ✓ The main part of the letter

4. Closing

- ✓ In a business letter, "Yours Truly," "Sincerely," etc.
- ✓ In a personal letter, "Your Friend," "Love," etc.
- ✓ Capitalize and put a comma before your name.

5. Signature

- ✓ Sign your name.
- In a formal letter print or type your name beneath your signature.

PERSONAL

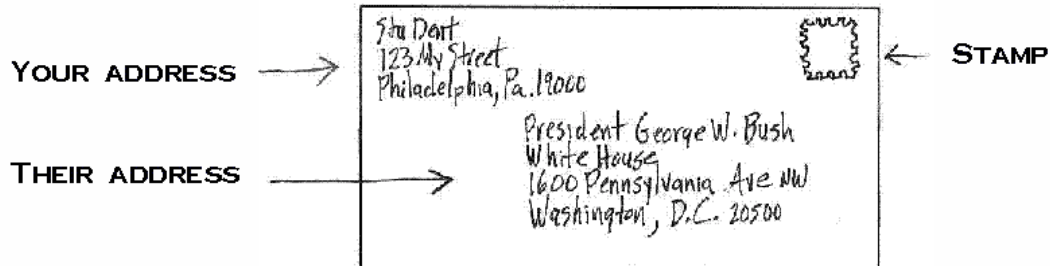
123 My Street
Philadelphia, Pa. 19000
May 23, 2005

Dear Buddy,

Hi there! Here's
what happened to
me today...

Your Friend,
Stu

ADDRESSING AN ENVELOPE



WRITE SNAIL MAIL



GET SNAIL MAIL

WHO TO WRITE TO...

President Bush:

President George W. Bush
The White House
1600 Pennsylvania Avenue NW
Washington, DC 20500

Mayor Street:

The Honorable John Street
Mayor of Philadelphia
City Hall, Room 215
Philadelphia, PA 19107

Sixers:

Player's Name
c/o Philadelphia 76ers
3601 S. Broad Street
Philadelphia, PA 19148

Phillies:


Player's Name
c/o The Phillies
Veterans Stadium
3501 South Broad Street
Philadelphia PA 19148

Eagles:

Player's Name
c/o Philadelphia Eagles
NovaCare Complex
One NovaCare Way
Philadelphia, PA 19145

Hip, Hip Hooray
c/o Sherina Poorman
128 Eachus Ave
Rosemont PA 19010

*c/o means "care of"



WRITE TO HIP, HIP HOORAY...
WE PROMISE TO ANSWER YOU!!!

WHAT TO WRITE ABOUT...

Express Appreciation

- ... thanks for something
- ... a compliment

Share an Opinion or an Idea

Tell something about your life

- ... about school
 - ... something you learned
 - ... something you made
 - ... something you are proud about
 - ... something you are worried or upset about
- ... about home
 - ... a pet
 - ... a brother or sister
 - ... something you really care about
 - ... about a hobby or interest

Ask a question

- ... to get an opinion
- ... to get information
- ... to find out how they are doing

It is always fun to include a riddle, a joke, a poem, a drawing.

★ You can also decorate the letter and the envelope if you want.